

Iluka Homeowners Association Inc. (IHA)
Minutes of the Committee Meeting held on 6 July 2021 at 7pm at
Joondalup Sports Association, Iluka

Item No.	Item	Follow-up / actions
1.	Meeting opened by SD at 7.04pm	
1.1	Quorum declared	
1.2	The Chairperson welcomed those present.	
1.3	Minutes of the June meeting were ratified by LB (1 st) and MC (2 nd)	
2.	Matters Arising <ul style="list-style-type: none"> - KR is still unwell and has resigned from the Committee for the foreseeable future. - LB will take over the administration of letters being sent to those who have not paid their IHA membership dues on settlement. 	LB
3.	Social Events Management Sub-Committee: (LS, SD) <ul style="list-style-type: none"> - Nil to report. 	
4.	Correspondence: (MK) <p>4.1 Correspondence for the preceding period was distributed to the committee members prior to the meeting and responded to as and where necessary at the meeting.</p> <p>31/5 Membership form and payment advice, 2/11 Mykonos. 31/5 Membership form and payment advice, 17/11 Mykonos. 3/6 Membership form and payment advice, 13/11 Mykonos. 3/6 Membership form and payment advice, 1/11 Mykonos. 3/6 Membership form and payment advice, 18/11 Mykonos. 3/6 Updated membership form 3/11 Mykonos. 4/6 Membership form and payment advise, 11/11 Mykonos. 4/6 Advice from City of Joondalup of their new Planning and Building public dashboard on their website. 10/6 Problem with LBNCo asking if we have any better contact details. 16/6 Received letter re: ownership change but it was only the removal of one party to the ownership. 16/6 Membership form and payment advice for 2 St. Sebastien Chase.</p>	

	<p>16/6 Membership payment advice for 54 Miami Beach. 17/6 Invoice from Perth web hosting. 18/6 Street listing. 18/6 Liz requesting registration for AGM. 19/6 Robin registering to attend AGM. 20/6 Objection to MLA Emily Hamilton attending AGM. 21/6 Mick registering to attend AGM. 23/6 Pete registering to attend AGM. 23/6 Set up of payment for monthly invoice on website hosting. 24/6 Joondalup council asking if we could share with residents their climate change survey. 24/6 Paul registering to attend the AGM. 26/6 Complaint about someone sleeping rough in Naturaliste Park. 26/6 Peter & Lorraine registering for the AGM. 27/6 Carole & Vern registering for the AGM. 28/6 Ross & Adrian registering for the AGM. 30/6 Tent in Naturaliste Park no longer there. 30/6 Tamara registering to attend the AGM. 30/6 Brad registering to attend the AGM. 30/6 Joy & Chris registering to attend AGM. 30/6 Ernest, complaining about caravans and trailers everywhere. 1/7 Susan registering to attend the AGM. Note: at this point at least 20 members have registered for the AGM.</p>	
<p>5.</p> <p>5.1</p>	<p>Financial report: LB</p> <p>Status / update:</p> <ul style="list-style-type: none"> - 12 settlement membership fees received since the last meeting = \$1 320.00 (ie. \$110/settlement) - Expenditure = \$132.10 (to be reimbursed to SD) - Current Account balance: \$34 851.41 - Cash Reserve Account: \$5 595.33 <p>Note: financials reported as at month-end.</p>	<p>LB / SD</p>
<p>6.</p> <p>6.1</p>	<p>Maintenance Sub-Committee: GH</p> <p>1. <u>Projects Update</u> -</p> <ul style="list-style-type: none"> • Entry Signs - <ul style="list-style-type: none"> ○ Design development has commenced for Sign 1 (Burns and Shenton), Sign 2 (Marmion and Shenton) and Sign 3 (Marmion and Burns). The site-specific artist impressions / concepts will be issued for IHA comment in July 2021. • Winter Tree Planting - <ul style="list-style-type: none"> ○ The City's Parks Operations Business Unit has agreed to fund the Iluka 2021 winter tree planting works tabled below: 	

Sir James McCusker Park ILUKA	Eucalyptus gomphocephala	7
Sir James McCusker Park ILUKA	Corymbia maculata	9
Naturaliste Boulevard, ILUKA	Corymbia maculata	6
Shenton Ave Caps	Eucalyptus platypus	8
Iluka Open space / SAR Area adjacent Sump	KPS (Callistemon)	3
Blackpool Park, ILUKA	Agonis flexuosa	3
Pattaya Park, Iluka	Agonis flexuosa	5
Burns Beach Road / verge abutting bushland	Eucalyptus gomphocephala	5
Burns Beach Road / verge abutting bushland	Melaleuca lanceolata	12
Burns Beach Road/ opposite St Helena	Agonis flexuosa	2
Sir James McCusker Park ILUKA	Pistchia chinensis	5
Sir James McCusker Park ILUKA	Pistchia chinensis	3
Discovery Park ILUKA	Eucalyptus gomphocephala	5

2. Performance Management -

- No update required.

3. Repairs and Maintenance -

- SAR Works program update received on 28 June 2021. Maintenance actions undertaken were:

Additional Mulching:

- (i) Mulching at Sir James McCusker Park, surrounding the bridge to be completed as a result of \$2945 savings achieved from reduced maintenance required within the Sir James McCusker, bushland.
- (ii) Mulching of the Serena Way garden bed in lieu of the contractor's oversight mulching on Shenton Avenue.

Top dressing:

The top dressing works at Atma Park, have been completed. These works will assist in managing the nematode population within the soil.

Irrigation Modifications:

Sprinklers changed in the garden bed in Serena Way to overcome excessive watering, overspray and wash outs.

4. Financial -

- Financial Report up to 25 June 2021, received on 28 June 2021 (Summary below).
- Annual Budget \$408 246.00
 - Actuals \$404 594.00
 - Committed \$2 310.00
 - Balance \$1 342.00

Note: Surplus SAR funds are offset against the next financial year's budget requirements and the SAR levy is adjusted accordingly.

7. 7.1	<p>Capital Works Sub-Committee: <i>Vacant position</i></p> <p>It was noted that a petition has been lodged with the CoJ in support of public toilets at Sir James McCusker Park. Some discussion also took place about the status of the Association's submission on potential projects for the 5-Year Capital Works Program. It was commented that the City's Program is expected to be uploaded to its website soon, if not already there.</p>	Fulfillment of this position sought
8.	<p>Restrictive Rules / Covenants Sub-Committee: <i>Vacant position</i></p>	Fulfillment of this position sought
9.	<p>General Business</p> <ul style="list-style-type: none"> • Document Management System (GH) <ul style="list-style-type: none"> ○ Conceptual Document Management System reviewed. Requested feedback on Document categorisation. • Website (GH) <ul style="list-style-type: none"> ○ Updated Membership Application form which now includes our email address. ○ Published AGM event notice. ○ Updated SAR Coverage Area Map. ○ Published 2021-22 Annual Service Review co-signed document and cost allocation Chart. • Newsletter <p>The next Newsletter will need to be at the printer by 1 October for 7 October distribution. This will allow for notification of the Halloween event in the newsletter.</p>	Committee Members
10.	<p>Round the table submissions from Committee Members</p> <p>Nil</p>	
<p>Meeting closed at 8.04pm</p>		
<p>Date of next meeting: 3 August 2021</p>		